Program Area: Sport Programs
Position: Intramural Sports Official

Mission Statement
We create engaging environments for student growth and success. We inspire healthy living by providing quality recreational and educational opportunities for the Oregon State University community.

Employee Expectations
- Know Your Stuff: Learn, model, promote and consistently enforce policies for the Department of Recreational Sports
- Communicate Like a Pro: Professionally and proactively communicate with your teammates, supervisors and administrative staff
- Stay Sharp: Maintain required certifications and attend orientation sessions, staff meetings and Director’s Retreat as directed
- Seek Solutions: Provide quality customer service to all patrons and search for a “path to yes” when possible and aligned with mission
- Deliver a Positive Experience: Maintain and promote a safe and fun environment for all participants and staff
- Engage & Grow: Participate in the On-Ramp career readiness program while developing transferable skills with a “growth mindset”

Definition and Purpose: The Intramural Sports Official reports to the Sport Programs Graduate Assistants and is responsible for officiating a variety of Intramural Sports leagues and events. They are responsible for having adequate sport knowledge and enforcing the rules of the game. Officials are accountable for being informative about standard operating policies and procedures. This position supports the Sport Programs Mission Statement “to engage the university community in diverse sport and program opportunities that enrich the student learning experience through involvement, leadership and physical activity”. Common sports needing officials for a given term are:

- Fall Term - Flag Football, Volleyball, Wheelchair Basketball
- Winter Term - Basketball, Water Polo, Stadium Football, Soccer
- Spring Term - Softball, Soccer

Position Details, Duties and Responsibilities
- Demonstrate comprehensive knowledge of sport rules and Intramural Sports policies and procedures
- Enforce and implement sport rules
- Respond to and deal with conflict management situations
- Manage participants and teams with assistance of Sport Program Associate
  - Ensure completion of team rosters and waivers
  - Monitor and maintain crowd control
  - Facilitate directions and court/field assignments to officials, teams, and individuals
- Communicate with Intramural Sports participants concerning rules, policies and procedures, and general program information
- Complete all necessary paperwork during and after each shift
- Assist in the preparation and clean-up of facilities
- Communicate injuries, suggestions, and problems regarding activities to appropriate individuals
- Other duties as assigned

Minimum Requirements
- Must be a currently enrolled OSU student and/or an enrolled student in OSU’s Degree Partnership Program
- Must meet OSU student employment eligibility requirements including being degree-seeking and maintain minimum credit amounts

Preferred Work and Extracurricular Experience
- Demonstrate basic knowledge of Sport Programs offerings with ability to officiate or have officiating experience
- Basic knowledge of sport offerings and ability to provide positive and consistent customer service
- Demonstrable conflict management and problem solving skills including Excellent oral and written communication skills
- Awareness of safety concerns and risk management
- Awareness of and appreciation for individual uniqueness and diversity with a commitment to student development and leadership
- Ability to operate independently and collaboratively within DRS and Sport Programs standards of conduct and professional expectations and to hold others accountable

Disability Accommodations: 541-737-7235
Recreational Sports | recsports.oregonstate.edu
Period of Employment: One academic term (reappointment for successive terms are based on employee performance, ability to meet employment requirements, evaluations, and performance at the successive term's assessment clinic). 12-20 hours per week. Hours will vary between evenings 3:30pm-Midnight and weekends 9:00am-Midnight.

Compensation: Student employees are paid a wage consistent with the OSU Student Employment Pay Rate Guidelines. The Department of Recreational Sports identifies pay based upon job duties, level of responsibility and complexity of work to be performed.

The Department of Recreational Sports at Oregon State University commits to achieve excellence through cultural diversity and actively encourage applications from all genders, persons of color, and individuals from underrepresented groups. Interview questions will be developed based on the information in this position description. All job offers are contingent upon Human Resources final approval.