Program Area: Facility Maintenance
Position: Specialist

Mission Statement
We create engaging environments for student growth and success. We inspire healthy living by providing quality recreational and educational opportunities for the Oregon State University community.

Employee Expectations
- Know Your Stuff: Learn, model, promote and consistently enforce policies for the Department of Recreational Sports
- Communicate Like a Pro: Professionally and proactively communicate with your teammates, supervisors and administrative staff
- Stay Sharp: Maintain required certifications and attend orientation sessions, staff meetings and Director’s Retreat as directed
- Seek Solutions: Provide quality customer service to all patrons and search for a “path to yes” when possible and aligned with mission
- Deliver a Positive Experience: Maintain and promote a safe and fun environment for all participants and staff
- Engage & Grow: Participate in the On-Ramp career readiness program while developing transferable skills with a “growth mindset”

Definition and Purpose: The Maintenance Staff is responsible for preventative maintenance and repairs to the Department of Recreational Sports facilities. This position assists with equipment and facility repairs. This is a demanding, high-volume position with an emphasis on customer service, satisfaction and positive relations. Additionally, all Department of Recreational Sports employees are expected to provide a fun, safe, and welcoming environment for participants at all times and are required to achieve Professional Rescuer CPR, Standard First Aid and Blood borne Pathogens certification before employment begins. This position offers some additional technical skills.

Position Details, Duties and Responsibilities
- Perform building and equipment preventative maintenance tasks
- Assist in the repair of building systems and equipment
- Assist in the repair of the building systems (pumps, motors, control systems, lighting systems, etc.)
- Assist with general building maintenance and replace light bulbs throughout building
- Perform electrical, plumbing and carpentry tasks with minimal supervision

Minimum Requirements
- Must be a currently enrolled OSU student and/or an enrolled student in OSU’s Degree Partnership Program
- Must meet OSU student employment eligibility requirements including being degree-seeking and maintain minimum credit amounts
- First Aid, CPR/AED for the Healthcare Provider and DRS Bloodborne Pathogens certifications is required before employment begins

Preferred Work and Extracurricular Experience
- Previous repair and/or mechanical experience
- Awareness of safety concerns and risk management
- Awareness and appreciation of individual uniqueness and diversity
- Ability to work in inclement conditions to perform maintenance tasks
- Awareness and knowledge of basic personal protective equipment (PPE) involved in performing maintenance tasks
- Capable to perform assigned job duties at heights above 10 feet when required
- Excellent oral and written communication skills

Period of Employment: One academic year (continuing employment is contingent upon satisfactory completion of a 30 day probationary period and satisfactory job performance as evaluated by immediate supervisor).
Compensation: Student employees are paid a wage consistent with the OSU Student Employment Pay Rate Guidelines. The Department of Recreational Sports identifies pay based upon job duties, level of responsibility and complexity of work to be performed.

The Department of Recreational Sports at Oregon State University commits to achieve excellence through cultural diversity and actively encourage applications from all genders, persons of color, and individuals from underrepresented groups. Interview questions will be developed based on the information in this position description. All job offers are contingent upon Human Resources final approval.